

AustralianSuper Select

Product Disclosure Statement

3 September 2022

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MySuper Authorised 65 714 394 898 856 issued by AustralianSuper Pty Ltd ABN 94 006 457 987 AFSL 233788 Trustee of the AustralianSuper superannuation fund ('AustralianSuper' or the 'Fund') ABN 65 714 394 898 USI STA0100AU GPO Box 1901, Melbourne VIC 3001

1 About Australian Super

This Product Disclosure Statement explains the key features and benefits of being with Australian Super.

Australian Super is Australia's largest industry super fund - trusted by 2.71 million Australians to look after \$261 billion in assets! Here's why:

You come first

As a profit-for-member super fund, we act in your best interests and not the interests of shareholders.

Helping you build a better future

We're committed to providing strong, long-term returns to help you build a better future.

Working with employers

We work with around 398,000¹ employers Australia-wide.

Award-winning products and services

You can be confident knowing your super is being managed by an award-winning fund (see back cover)².

MySuper Authorised

AustralianSuper is MySuper Authorised 65 714 394 898 856 and can accept all Superannuation Guarantee contributions from employers.

A copy of the product dashboard for Australian Super's MySuper Balanced option is available at australian super.com/MySuperDashboard

Other information

You can find important information, including our Trust Deed, Annual Report and remuneration for executive officers, at **australiansuper.com**

¹ As at 31 March 2022.

² Awards and ratings are only one factor to be taken into account when choosing a super fund.

Australian Super is here to look after you

See how we compare at australian super.com/compare

A Target Market Determination (TMD) is a document that outlines the target market a product has been designed for. Find the TMDs at **australiansuper.com/tmd**

About this Product Disclosure Statement

This Product Disclosure Statement (PDS) is a summary of significant information and contains a number of references to important information (each of which forms part of the PDS). You should consider that information before making a decision about the product.

The information is current as at the date of publication, but may change frequently. Information contained in this PDS that is not materially adverse may change from time to time and will be made available online at **australiansuper.com/pds** A paper or electronic copy of the updated changes will be made available on request at no extra charge.

This PDS provides general information only and doesn't take into account your personal financial situation or needs. You should obtain financial advice tailored to your personal circumstances.

2 How super works

Super is an important way for you to save for retirement.

Super is an investment for your future and the sooner money starts going into your account, the better off you'll be when you retire. That's because, over the long term, your super grows from investment returns and any money that's added to your account.

There are many ways money can be added (contributed) to your account.

Superannuation Guarantee contributions

Employers pay a compulsory contribution to your super known as the Superannuation Guarantee (SG). Currently, this is an amount equal to 10.5% of your annual salary (subject to salary cap).

There are also other types of contributions that could help you grow your super.

Personal contributions

- Before-tax¹ includes salary sacrifice contributions made by you, any personal
 contributions for which you claim a tax deduction and voluntary contributions
 made by your employer for which they claim a tax deduction.
- After-tax¹ includes any extra additional contributions you make from your take-home pay, for which you don't advise us you wish to claim a tax deduction.

Useful information to know

Tax benefits are provided by the Government to encourage you to save more for retirement and grow your super over time.

You generally can't access your super savings until you reach your preservation age. Your preservation age varies depending on the year you were born. To learn more about accessing your super, rollovers and preservation age, visit australiansuper.com/AccessYourSuper

It's your super, it's your choice

Normally you can tell your employer where you want your super to be paid. But in some cases, it depends on your employment contract. If you don't make a choice and do not have an existing super account which is 'stapled' to you, they will pay your contributions to a MySuper compliant super fund.

Protecting your super

If you have an account balance below \$6,000, legislation requires us to transfer your account to the Australian Tax Office (ATO) after 16 months of inactivity. Where possible, the ATO will transfer your account to your active super fund. To find out how to keep your AustralianSuper account active, visit australiansuper.com/pys

Combine your super and transfer your insurance to save

If you've had more than one job in the past, you may have more than one super account and several insurance policies. Having multiple accounts isn't just messier – it could be a lot more expensive. Learn more about combining your super and transferring insurance cover at australiansuper.com/combine

¹ Depending on your income and personal circumstances, you may be better off contributing before or after tax, or using a combination of both. The Government places limits on the amount that can be contributed to super. To learn more, visit **australiansuper.com/InfoTax**

3 Benefits of investing with AustralianSuper

We're here to help you get the most from your money today and tomorrow. That's why we offer simple and effective solutions to help you manage your account.

Get more from being a member



A range of investment options to choose from, with our Balanced option backed by a history of strong long-term investment performance¹



Sustainable and affordable insurance to protect you and those who matter to you



Retirement and financial planning webinars at no additional cost



Advice tools and calculators to help you understand super



Financial advice available over-the-phone and face-to-face²

- ¹ AustralianSuper Balanced investment option compared to the SuperRatings Fund Crediting Rate Survey SR50 Balanced (60–76) Index to 30 June 2022. Investment returns aren't guaranteed. Past performance isn't a reliable indicator of future returns.
- ² Personal financial product advice is provided under the Australian Financial Services Licence held by a third party and not by AustralianSuper Pty Ltd. Some personal advice may attract a fee, which would be outlined before any work is completed and is subject to your agreement. With your approval, the fee for advice relating to your AustralianSuper account may be deducted from your AustralianSuper account subject to eligibility criteria.

Access your account online or download the mobile app to track your super 24/7. To set up your online account, visit **australiansuper.com/register**Download the app here:





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4 Risks of super

All investments, including super, have some risk.

How you invest your super will depend on your age, how long you'll invest your super, other investments you may have, and your tolerance for volatility.

Volatility is when the returns on your investment go up or down over time. The level of volatility your super investment could have will depend on the types of assets that your super is invested in. Assets are investments such as shares, property, fixed interest, or cash.

Different types of assets have different levels of potential return and volatility. Generally, higher long-term returns are accompanied by a greater potential for volatility in the short term.

You can choose from a range of investment options, each with a different mix of assets. So, the likely investment return and the level of potential volatility of returns involved are different for each option.

What you need to think about

When considering your super, it's important to understand that:

- investment returns may go up and down over time and the value of investments will vary, so the value of your super may also go up and down
- investing too conservatively can be risky because over the long term your investment may not earn a return above the inflation rate
- returns aren't guaranteed, and you may lose some of your money
- past returns aren't a reliable indicator of future returns
- the laws affecting your super may change
- the amount of your future super savings (including contributions and returns) may not be enough for your retirement.

More information

For more information about available investment options, the different asset classes and investment risk, download the *Investment guide*, available at **australian super.com/InvestmentGuide**



5 How we invest your money

When you join AustralianSuper, you'll automatically be invested in the default Balanced option - our MySuper authorised product.

Investment details for the Balanced option

This option invests in a wide range of assets, including shares, private equity, infrastructure, property, fixed interest, credit and cash. Designed to have medium to long-term growth with possible short-term fluctuations.

Investment objective

- To beat CPI² by more than 4% pa over the medium to longer term.
- To beat the median balanced fund over the medium to longer term.

Minimum investment timeframe

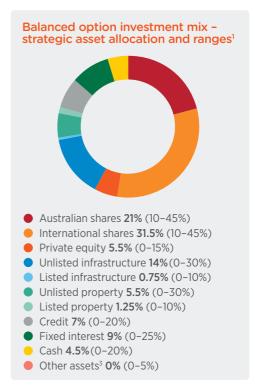
Be prepared to stay invested in this option for at least 10 years due to the potential for short-term volatility.

Risk levels

- Short-term risk classifies investment options according to their likelihood of negative returns in a given year. This is also known as the Standard Risk Measure.
- Medium-term risk balances two risks.
 The first is that your super savings
 will be reduced by volatility and the
 second is that your super savings
 won't keep up with wage inflation.
- Long-term risk is the risk that your super savings won't keep up with wage inflation.

Estimated number of negative annual returns over any 20-year period

Approximately 5 out of every 20 years.



| Risk level for the time invested | | | |
|----------------------------------|--|--------|--|
| Short term | (if savings are required in 5 years or less) | High | |
| Medium term | (if savings are required after 5 to 20 years) | Medium | |
| Long term | (if savings are required after 20 years or more) | Low | |

¹ Investment information is current at the date of publication and may change from time to time. See **australiansuper.com/AssetAllocation** for updated information. Investment returns aren't guaranteed.

² CPI stands for Consumer Price Index – which is used as a measure of inflation.

³ Investments that represent unique opportunities or strategies. Examples may include strategic equity holdings, commodities, royalties, leases and other alternative approaches.

AustralianSuper has a range of investment options to suit a wide range of investors.

| PreM | ived | on | tions |
|-------|------|----|--------|
| FIGIL | IVER | υp | LIUIIS |

Combines a mix of asset classes to provide different types and levels of risk and potential return.

- High Growth
- Balanced
- Socially Aware
- · Indexed Diversified
- Conservative Balanced
- Stable

DIY Mix options

Made up of a single asset class. With DIY Mix options you can select a combination of asset classes to suit you.

- Australian Shares
- International Shares
- · Diversified Fixed Interest
- Cash

Member Direct investment option

Member Direct investment option enables you to invest in your choice of stocks in the S&P/ASX 300 Index, selected Exchange Traded Funds (ETFs), selected Listed Investment Companies (LICs), term deposits and cash.

Changing your investment option

You can choose your preferred investment option in the mobile app or by logging into your account. It won't cost you anything to switch. Find out more about choosing or changing your investment options at **australiansuper.com/switching**

You should read the important information about our investment options before making a decision. The *Investment guide* contains information about our other investment options including the risk and expected returns over different periods of time. Download the *Investment guide* from australiansuper.com/InvestmentGuide

You should consider the likely investment return, risk, and your investment timeframe when choosing an investment option.

The material relating to our investment options may change between the time when you read this PDS and the day when you acquire the product.

6 Fees and costs

Did you know?

Small differences in both investment performance and fees and costs can have a substantial impact on your long-term returns.

For example, total annual fees and costs of 2% of your account balance rather than 1% could reduce your final return by up to 20% over a 30-year period (for example, reduce it from \$100,000 to \$80,000).

You should consider whether features such as superior investment performance or the provision of better member services justify higher fees and costs.

You or your employer, as applicable, may be able to negotiate to pay lower fees. Ask the Fund or your financial adviser.

To find out more

If you would like to find out more, or see the impact of fees based on your own circumstances, the Australian Securities and Investments Commission (ASIC) Moneysmart website (moneysmart.gov.au) has a superannuation calculator to help you check out different fee options.

This section shows the fees and other costs you may be charged for the AustralianSuper MySuper Balanced investment option. You can use this information to compare fees and costs between different superannuation products.

See australiansuper.com/FeesandCostsGuide for the fees and costs for our other investment options.

Fees and costs summary

AustralianSuper MySuper Balanced investment option

| Type of fee or cost | Amount | How and when paid | | |
|--|---|---|--|--|
| Ongoing annual fees and costs ¹ | | | | |
| Administration fees and costs | \$1 per week | The Flat administration fee is deducted directly from your account on the last Friday of each month based on the number of Fridays in the month. | | |
| | Plus 0.10% pa capped at \$350 pa | The Asset-based administration fee is deducted directly from your account on the last Friday of each month based on your closing account balance on this date and is pro-rated based on the number of Fridays in the month. | | |
| | Nil² | Administration costs paid from reserves that are not otherwise charged as administration fees. These costs are not directly charged to your account but have reduced the reserve balance held by the Fund to cover future administration costs. | | |
| Investment fees and costs ^{2,3} | 0.49% pa | Deducted from pre-tax investment returns and reflected in the daily crediting rate. | | |
| Transaction costs ² | 0.20% pa | Deducted from pre-tax investment returns and reflected in the daily crediting rate. | | |
| Member activity related fees and costs | | | | |
| Buy-sell spread | Nil | Not applicable | | |
| Switching fee | Nil | Not applicable | | |
| Other fees and costs | See section 8 of this PDS for details of insurance fees and the <i>Additional explanation of fees and costs</i> at australiansuper.com/FeesandCostsGuide for details of other activity related fees and costs. | | | |
| 1.16 | | | | |

¹ If your account balance is less than \$6,000 at the end of the financial year, certain fees and costs charged to you in relation to administration and investment are capped at 3% of your account balance. Any amount charged in excess of that cap will be refunded directly to your account.

You will receive a tax benefit of 15% on any administration fees and any insurance fees deducted directly from your account. The tax benefit will be paid directly into your account each month. See section 7 of this PDS for further information on how super is taxed.

² These amounts are calculated based on previous financial year(s). The actual amount will change from year to year and may be more or less than the amounts shown. For details of the calculation basis for these amounts see **australiansuper.com/FeesandCostsGuide**

³ Investment fees and costs include an amount of 0.12% pa for Performance fees.

Example of annual fees and costs

This table gives an example of how the ongoing annual fees and costs for the AustralianSuper MySuper Balanced investment option for this superannuation product can affect your superannuation investment over a one-year period. You should use this table to compare this superannuation product with other superannuation products.

| Example – AustralianSuper MySuper Balanced investment option | | Balance of \$50,000 |
|---|---|---|
| Administration fees and costs | 0.10% plus \$52 (\$1 per week) | For every \$50,000 you have in the superannuation product, you will be charged \$50 in administration fees and costs up to a maximum of \$350 plus you will be charged \$52 regardless of your account balance. |
| PLUS Investment fees and costs | 0.49% | AND, you will have deducted from your investment \$245 in investment fees and costs. |
| PLUS Transaction costs | 0.20% | AND , you will have deducted from your investment \$100 in transaction costs. |
| EQUALS Cost of product | | If your balance was \$50,000 at the beginning of the year, then for that year you will be charged fees and costs of \$447 for the superannuation product. |

Note: Additional fees may apply. Assumes your balance of \$50,000 is maintained throughout the year. You will receive a tax benefit of \$15.30 on the administration fees shown above which will reduce the cost of product for the year after tax benefits to \$431.70.

Changing your fees

We can change the fees we charge at any time without your consent. You'll be given at least 30 days' notice before any increase in fees deducted directly from your account takes effect.

Advice fees for personal advice

If you receive personal financial advice from an AustralianSuper employed or registered Financial Adviser, you may be charged a fee which would be outlined before any work is completed and is subject to your agreement.

The Statement of Advice provided by your Financial Adviser will set out the fees you'll pay.

Personal financial product advice is provided under the Australian Financial Services Licence held by a third party and not by AustralianSuper Pty Ltd.

See how fees affect your super

Use the Superannuation calculator at **moneysmart.gov.au** to see how fees and costs affect your final super balance.

You should read all the important information about fees and other costs because it is important to understand their impact on your investment – visit **australiansuper.com/FeesandCostsGuide** The material relating to our fees and costs may change between the time when you read this PDS and the day when you acquire the product.

7 How super is taxed

Tax on contributions

The tax paid on super contributions depends on the amount and type of contribution. Tax is deducted after the contribution is received. There are limits on how much you can contribute, and if you exceed these limits you may pay extra tax.

| Туре | Tax on contributions in 2022/2023 |
|----------------------------|--|
| Before-tax contribution | If your income is \$250,000 or less, 15% will be applied to contributions up to the before-tax contributions cap of \$27,500. If your adjusted taxable income (including your before-tax contributions) is more than \$250,000 per year, your before-tax contributions will be taxed at 30%, to that extent. Contributions that exceed the cap will be taxed at your personal rate (less a 15% tax offset), plus an interest charge. You can choose to withdraw up to 85% of excess contributions, which won't then count towards your after-tax limit. |
| After-tax contribution | No tax on amounts up to the after-tax contributions cap of \$110,000 a year (or up to \$330,000 over 3 years if certain conditions are met). You can choose to withdraw any excess contributions plus 85% of its earnings. These earnings will be taxed at your personal rate (less a 15% tax offset). If you don't withdraw the excess contributions, they will be taxed at 47% in the Fund. There may be restrictions on the after-tax contributions you can make if you already have a very large balance in your super account/s. |

Tax on investment earnings: Investment earnings are taxed at up to 15%. This tax is deducted from the crediting rate that applies to your super, before the earnings are credited to your account.

Tax on withdrawals: Your super is made up of two components: taxable and tax-free. There's no tax payable on the tax-free component. Lump sum withdrawals are generally tax-free if you're aged 60 or over.

Tax on the taxable component² if you're under 60

2022/2023 – If you're between your preservation age and 59, the first \$230,000 is tax-free and the balance is taxed at 17%!

If you're younger than your preservation age, your lump sum withdrawal will be taxed at 22%.

Tax on withdrawals is deducted before you receive your payment.

Tax rates, contribution limits and the way excess contributions are treated are subject to change. You should read *Tax and super* at **australiansuper.com/TaxGuide**

You should provide your Tax File Number (TFN). If we don't have your TFN, your before-tax contributions and withdrawals are taxed at a higher rate and we can't accept after-tax contributions from you. You should read the important information about providing your TFN before making a decision.

Go to **australiansuper.com/TFNGuide** The material relating to tax may change between the time when you read this PDS and the day when you acquire the product.

¹ Includes the Medicare levy.

² If your taxable component includes an untaxed element, additional tax may be applied to that element.

8 Insurance in your super

When you join AustralianSuper Select, you'll receive basic cover (also referred to as default cover) arranged by your employer which may include Death, Total & Permanent Disablement (TPD) and/or Income Protection cover. This cover provides a basic level of protection if you die, or become ill or injured.

- Death cover can provide a lump sum to your beneficiaries if you die.
- Total & Permanent Disablement (TPD) cover can provide a lump sum payment if you become totally and permanently disabled and can no longer work.
- Income Protection can provide monthly payments to help you get by if you become ill or injured (at work or outside of work) and can't work temporarily.

If you have Death or TPD cover you're also covered for terminal illness. A terminal illness payment can help ease some of the financial stress if you're suffering from a terminal medical condition.

Before making a decision you should read the *Insurance in your super* guide for Select members and the *AustralianSuper Select* booklet for your employer at **australiansuper.com/select** for more information about your AustralianSuper Select insurance. They detail terms and conditions about insurance, including costs, your eligibility for cover, how much you can apply for, what you're covered for, when it starts and stops, active employment, limited cover and exclusions, your insurance options, and what happens if you leave your employer. Your eligibility to claim for benefits will be determined by the Insurer in line with our insurance policy, terms and conditions.

Your basic cover and costs

Your employer arranges the basic level of cover you receive when you join AustralianSuper Select. The basic cover you receive is based on the terms of your employment and your insurance category.

If your employer pays for your basic cover, it will be detailed in the *AustralianSuper Select* booklet for your employer.

If your employer doesn't pay for your basic cover, the cost of your cover will be deducted monthly from your super account unless you opt out by cancelling it. Your first payment will be deducted after we receive your first employer super contribution. It may be higher than your ongoing monthly payments because it includes insurance costs from the date your cover started to the date of your first payment deduction (which may be for a period that's longer than a month). We'll write to you to let you know your cover has started and the date it started. See the Change or cancel your cover anytime section on page 14 to learn how you can cancel your cover.

The cost of your cover can be found in the *AustralianSuper Select* booklet for your employer, along with details about your basic cover and how the amount you have is calculated. The cost of cover includes a cost for meeting stamp duty charges. It also includes a cost incurred by the Trustee for administering insurance arrangements, which amounts to an average cost of 10.4 % of the total weekly cost. The amount could be more or less depending on the individual employer arrangement.

If your employer pays for your basic cover or administration fees, the payments will count towards your before-tax (concessional) contribution cap. It may affect your ability to make, or the amount you are able to contribute as, additional before-tax contributions.



AustralianSuper insurance is provided by TAL Life Limited (the Insurer) ABN 70 050 109 450 AFSL 237848.

When your basic cover starts

Cover you pay for

Cover is provided automatically if you're eligible. You're eligible if you're 25 or older; and your super balance reaches \$6,000; and you've received an employer super contribution after your super balance first reaches \$6,000 (age limits and other conditions apply).

Once you're eligible, your basic cover will start on the latest of these dates:

- the date you turn 25 (as long as you're receiving employer super contributions), or
- the date your super balance first reaches \$6,000, or
- the date you started working for your employer, or
- the start date of the payment period that applies to your first employer super contribution (after your balance first reaches \$6,000).

Basic cover you pay for can't start any earlier than 120 days before we receive your first employer super contribution (after your balance first reaches \$6,000).

Cover your employer pays for

Any basic cover your Select employer pays for can be provided automatically once your employer makes a super contribution. This means it will start on the latest of these dates:

- the date the AustralianSuper Select arrangement started for your employer, or
- the date you started working for your employer, or
- the start date of the payment period that applies to your first employer super contribution.

Basic cover your employer pays for can't start more than 120 days before we receive the first employer super contribution. If your basic cover is age-based, it can only start once you turn 25 (if you're eligible).

For more information about when cover starts, see the *Insurance in your super* guide for Select members at **australiansuper.com/select**

If you don't want your basic cover to start automatically when you become eligible, you can opt out by cancelling it'. If you don't cancel it and you pay for your cover, the cost will be deducted monthly from your super account from the latest of the dates shown above. See the Change or cancel your cover anytime section on page 14 to learn how you can cancel it – even if it hasn't started yet.

Additional cover

Death and TPD cover

You can apply for more cover anytime (even if you don't have basic cover). The extra cover you apply for will be a fixed amount of cover and added to your basic cover. You pay for the cost of your extra cover. The cost of this cover will be deducted from your super account monthly.

Income Protection

You can apply for or change your Income Protection including your benefit payment period and/or waiting period anytime. If you apply to change your Income Protection amount or apply for Income Protection (if you don't have basic cover), your cover will become a fixed amount of cover. You can only apply for up to 85%

¹ Cancelling basic cover isn't available for IBM employees. Please speak to your employer.

of your salary (up to 75% is paid to you and up to 10% to your super). Salary is generally your annual (before-tax) salary, excluding employer super contributions. If you're eligible for payments, your monthly benefit will be based on your salary before you were injured or ill (pre-disability income) and other factors.

If you make any changes to your Income Protection you'll have to pay for the total cost. This includes changes to your cover amount, waiting period or benefit payment period. We'll deduct the cost of your Income Protection from your super account monthly.

For more information, see the *Insurance in your super* guide for Select members at **australiansuper.com/select**

Start your basic cover earlier

Apply to start your basic cover before your super balance reaches \$6,000¹ without providing detailed health information for the Insurer to consider.

If you don't want to hold all cover types, you can cancel the cover type(s) you don't want. See the Change or cancel your cover anytime section on page 14 to find out how.

You'll be eligible to start your basic cover earlier without providing detailed health information, as long as you apply before your insurance cover starts, and you've never opted out of cover, reduced cover, cancelled cover, applied to increase cover, applied to transfer cover from another super fund or insurer, applied to change your Income Protection waiting period and/or benefit payment period or made a Life Events application.

If you've already applied to make any of these changes, you won't be eligible (this includes declined or withdrawn applications).

If the basic cover your employer pays for has started, as long as you meet all the other eligibility criteria, you can still apply to start any basic cover you pay for earlier.

You can apply for more cover anytime. You'll need to provide detailed health information for the Insurer to consider.

How to apply to start your basic cover earlier

Complete the Start your basic cover form you receive with your welcome letter.

You'll need to apply within 120 days of the date on your welcome letter.

If you don't apply or you're not eligible to apply, any basic cover you pay for will automatically start later – once you've turned 25; and your super balance has reached \$6,000; and you've received a super contribution from your employer after your super balance first reaches \$6,000.

Limited cover

Limited cover means you don't have full cover yet and you won't be covered for any pre-existing illness or injuries you had before you got your insurance and it may last for different lengths of time. You'll be covered for an illness that becomes apparent, or an injury that occurs on or after the date that your insurance starts or increases.

Full cover means your cover is not limited cover.

There are circumstances when your cover (including basic cover) may be limited cover. To learn more see the *Limited cover* section in the *Insurance in your super* guide for Select members at **australiansuper.com/select**

¹ See the When your basic cover starts section on page 12 to find out when basic cover starts.

Change or cancel your cover anytime

You can apply for, change or cancel insurance cover anytime by logging into your account or completing the appropriate form at australian super.com/select

Some changes you can make include:

- reducing or applying to increase the amount of cover you have
- · applying to change your individual work rating
- applying to transfer cover from another super fund or insurer
- applying to change your Income Protection benefit payment period or waiting period.

If you apply to make any changes to your basic cover or transfer cover from another super fund or insurer and your application is accepted, any cover type/s you've changed or transferred will start automatically (as long as you're receiving employer super contributions), even if you haven't turned 25¹ and/or your super balance hasn't reached \$6,000. This means that the cost of your cover will be deducted monthly from your super account from the later of the date your application is accepted and the date your cover starts.

If you cancel your cover now you might not be able to get cover later. That's because you'll need to reapply and provide detailed health information for the Insurer to consider.

About work ratings

A work rating classifies the usual activities of your job into one of three ratings: Blue Collar, White Collar or Professional. Your work rating is one of the factors that determines how much you pay for your insurance cover.

Insurance cover with a Blue Collar work rating is the most expensive.

As a member of AustralianSuper Select, you have both an **individual** work rating and a **category** work rating. Your category work rating is unique to your Select employer and only valid while you're their employee. You can't change your category work rating because it's arranged by your employer.

If your category and individual work ratings are different, we'll apply the work rating that's less expensive to calculate the cost of your cover. This is your **applied** work rating.

It's important to check that your individual work rating is the right rating for you for two reasons:

- 1. While you're with your Select employer, if your individual work rating is less expensive than your category work rating, you'll pay less for your cover.
- 2. If you leave your Select employer and keep your super account and insurance cover with us, we'll use your individual work rating to calculate the cost of your cover. Your category work rating will no longer apply. The cost of your cover will be based on your individual work rating, age and level of cover.

Check if you may be eligible to apply for a less expensive individual work rating and to pay less for your cover by answering a few questions at australiansuper.com/WorkRatingTool

To apply to change your individual work rating, complete the work ratings questions on the *Start your basic cover* form you receive with your welcome letter and send it to us or complete the *Change your individual work rating* form at **australiansuper.com/select**

¹ Any age-based cover will only start once you're 25.

9 How to open an account

You can only join AustralianSuper Select through your employer. If you're not a member and want to join, please talk to your employer.

If your employer has already opened a Select account for you, you can set up your account the way you want online at **australiansuper.com/register**

You can change your mind about us

If you've chosen AustralianSuper (instead of your employer signing you up) and you change your mind, a 14 day 'cooling off' period applies. This period starts from the earlier of:

- the date we confirm your AustralianSuper account has been established; or
- five days after the date your account with AustralianSuper was established.

If you'd like to cancel your membership during this period, please write to us at GPO Box 1901, Melbourne VIC 3001 or **australiansuper.com/email**

If you cancel your membership during this period, we'll transfer your account to an approved fund of your choice. Any contributions tax we've paid on your behalf will be deducted beforehand. We'll also deduct any fees due.

Your account will attract investment returns (positive or negative), in line with how we apply crediting rates. See **australiansuper.com/InvestmentGuide** for more details.

Cancelling your membership during this period means you won't be entitled to any insurance benefits.

How to make a complaint

We work hard to ensure you won't have cause to make a complaint, but if you do, you can discuss it with us by calling 1300 300 273 (8am to 8pm AEST/AEDT weekdays) or by emailing your complaint to us at complaints@australiansuper.com or via our website at australiansuper.com/email

We aim to have all complaints resolved within 45 days. If your complaint isn't resolved by our internal complaints procedure within these timeframes you can refer it to the Australian Financial Complaints Authority (AFCA).

Visit **australiansuper.com/contact-us** for full details of our complaints process, other ways you can send through your complaint and AFCA's contact details.

We respect your privacy

Protecting your personal information is important to us. Our Privacy Policy outlines the type of information we keep about you. It also explains how we – and any organisations we appoint to provide services on our behalf – will use this information.

For more information on privacy, go to australian super.com/privacy

Temporary residents permanently leaving

If you're a temporary resident permanently leaving Australia, you have six months to claim your super from us before it's transferred to the Australian Taxation Office (ATO). Once your super's transferred, you'll need to contact the ATO directly to claim it. We don't have to give you an exit statement if we transfer your super to the ATO in these circumstances. Go to ato.gov.au

We're here to help

Call us 1300 300 273 8am to 8pm AEST/AEDT weekdays

Email or message us australiansuper.com/contact-us



